



## Leeds North & East Circuit

### Consent Form to Collect & Use your Personal Information

Under the General Data Protection Regulation ('GDPR') there are occasions when Leeds North & East Circuit must obtain your explicit consent to use your information, known as 'Personal Data'. Personal Data includes your name, address, telephone number and email address.

The Circuit would like to hold and use your information for the purposes set out below:

**Circuit Plan.** This lists key contact details for ministers, lay employees, circuit officers, local preachers and visiting preachers, stewards and organists. Preachers' email addresses and phone numbers are also listed on the circuit website, where all email addresses are coded to prevent robots from harvesting them.

**Circuit Directory.** This is a restricted document distributed only to those named in it, i.e. office holders and key contact persons within the circuit and its churches.

**Circuit Website.** Only key contact persons in the circuit and its churches are included, and only email addresses and phone numbers are given. All email addresses are coded to prevent robots from harvesting them.

**District & Connexion.** Details of some office holders may be sent to the Yorkshire West District for inclusion in the Synod Handbook and to the Connexional Team so that they can contact you with regards to events or services which are relevant to your role e.g. training for Church Treasurers.

**I CONSENT TO THE LEEDS NORTH & EAST CIRCUIT CONTACTING ME FOR THE ABOVE PURPOSES BY:**

Post		email		phone	
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Please put Y or V in all boxes to which you consent; leave blank the ones you do not consent to.

**I CONSENT TO MY CONTACT DETAILS BEING SHOWN OR GIVEN AS FOLLOWS**

	Circuit Plan	Circuit Website	Circuit Directory	District & Connexion
Postal address				
email address				
Phone number				

You can change your consent preferences or withdraw your consent completely by contacting **the Circuit Administrator**. The use of your information will cease as soon as practicable except where we are required by law or under the terms of a contract to use your information e.g. for the payment of wages where you are an employee of the Circuit.

Please send your response ASAP to:  
Circuit Administrator: Circuit Administrator Circuit Office, Lidgett Park Methodist Church, Lidgett Place,  
Leeds LS8 1HG Tel: 0113 266 3309 [circuitoffice@leedsnandemethodist.org.uk](mailto:circuitoffice@leedsnandemethodist.org.uk)  
Website: [www.leedsnandemethodist.org.uk](http://www.leedsnandemethodist.org.uk)

For full details of how the Circuit uses your information, please refer to our Privacy Policy which is available from the Circuit Office and also on the Circuit website.

Name \_\_\_\_\_

Address \_\_\_\_\_

email \_\_\_\_\_

phone \_\_\_\_\_